

**WE'RE HERE TO HELP! Please note the following important information regarding filing a claim with Assurant.**

- It is important that you complete all required sections and include documentation to avoid delays in processing your claim.
- If required, use a separate sheet of paper to include the name and account numbers of multiple accounts also covered by Assurant.
- You are responsible for continuing to make your regular scheduled payments until a decision is made by us on any claim submitted under the Certificate.

**Complete sections for your claim type as identified below:**

**Review the checklist to make sure that you have provided all required documentation and have completed, signed and obtained signatures for all required sections in full.**

**1**

- Complete and sign Section 1.
- Have your family physician or specialist complete Section 2.

**2****WHEN TO RETURN FORMS AND SUPPORTING DOCUMENTATION**

The Continuing Claim Form must be completed by your family physician or specialist if your loss will continue beyond the last payment date.

**3****SEND US THE COMPLETED FORMS AND ALL SUPPORTING DOCUMENTATION**

Assurant, Financial Claims  
1945 King Street East, Suite 100, Hamilton, Ontario L8K 1W2

We recommend that you retain copies of all documentation submitted to us for review.

Once your claim has been submitted, please allow 15 business days for processing. All benefit payments are paid directly to your creditor, and will be shown on your monthly billing statement.

**SECTION 1**
**PLEASE PRINT**
**CLAIMANT'S INFORMATION**
**MUST BE COMPLETED IN FULL**

CLAIMANT'S NAME		CLAIM NUMBER		ACCOUNT NUMBER	
ADDRESS <input type="checkbox"/> CHECK HERE IF ADDRESS HAS CHANGED					
STREET		CITY		PROVINCE	POSTAL CODE
CREDITOR NAME					
PREFERRED METHOD OF COMMUNICATION	EMAIL ADDRESS (IF AVAILABLE)				
<input type="checkbox"/> MAIL <input type="checkbox"/> EMAIL					
DESCRIBE YOUR CURRENT ACTIVITIES OR ANY CHANGES IN YOUR CONDITION					
HAVE YOU RETURNED TO WORK? <input type="checkbox"/> YES <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> NO		IF YES, WHAT DATE MM      DD      YYYY	# OF HOURS/WEEK	ARE YOU RECEIVING WCB OR OTHER DISABILITY BENEFITS? <input type="checkbox"/> WCB <input type="checkbox"/> NO <input type="checkbox"/> OTHER, SPECIFY: _____	
ARE YOU RECEIVING CPP / QPP? <input type="checkbox"/> YES <input type="checkbox"/> NO      IF YES, PLEASE PROVIDE US WITH A COPY OF YOUR ACCEPTANCE LETTER OR VERIFICATION THAT YOU ARE RECEIVING CPP / QPP.					
I certify that the above information is true and correct. I authorize any employer, physician, hospital, insurer or other organization, or person having my records, data or information concerning this claim, to furnish such record, data or information to Assurant or authorized representative if requested. I understand that in executing this authorization, I waive the right for such information to be privileged.					
A photocopy of this authorization shall be considered as effective and valid as the original.					
This authorization shall remain valid for the duration of the claim.					
<input type="checkbox"/> By checking this box, I acknowledge that the above statement is true as of _____					
CLAIMANT'S SIGNATURE		TELEPHONE NUMBER (        )		DATE	MM      DD      YYYY

## SECTION 2

## PHYSICIAN'S STATEMENT

TO BE FURNISHED WITHOUT EXPENSE TO THE INSURANCE COMPANY

PATIENT'S FULL NAME																			
LAST NAME							FIRST NAME, MIDDLE INITIAL							AGE					
PATIENT'S ADDRESS																			
STREET, APT#							CITY				PROVINCE			POSTAL CODE					
OBJECTIVE DIAGNOSIS / FINDINGS												DIAGNOSTICS CODE(S)							
												<input type="checkbox"/> ICD-9 <input type="checkbox"/> CPT <input type="checkbox"/> DSM III							
DATES OF TREATMENT FOR THE LAST 6 MONTHS																			
1	MM	DD	YYYY	2	MM	DD	YYYY	3	MM	DD	YYYY	4	MM	DD	YYYY	5	MM	DD	YYYY
6	MM	DD	YYYY	7	MM	DD	YYYY	8	MM	DD	YYYY	9	MM	DD	YYYY	10	MM	DD	YYYY
DATE OF NEXT VISIT MM DD YYYY			FREQUENCY OF VISITS <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> OTHER										DID PATIENT HAVE SURGERY SINCE LAST REPORT? <input type="checkbox"/> YES <input type="checkbox"/> NO						
IF SO, DESCRIBE SURGERY															SURGERY DATE MM DD YYYY				
IS PATIENT STILL UNDER YOUR CARE FOR THIS CONDITION? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF YES, ESTIMATE THE DATE THE PATIENT CAN RETURN TO WORK MM DD YYYY										IF NO, DATE PATIENT WAS RELEASED FROM YOUR CARE MM DD YYYY							
LIST PATIENT'S FULL LIMITATIONS																			
PROGNOSIS															HAS PATIENT PROGRESSED? <input type="checkbox"/> YES <input type="checkbox"/> NO				
GIVE EXACT DATES OF INABILITY TO WORK			FROM	MM	DD	YYYY	TO	MM	DD	YYYY	<input type="checkbox"/> HIS/HER OCCUPATION		<input type="checkbox"/> ANY OCCUPATION						
GIVE DATES OF PARTIAL INABILITY TO WORK (ABLE TO PERFORM SOME DUTIES)			FROM	MM	DD	YYYY	TO	MM	DD	YYYY	<input type="checkbox"/> HIS/HER OCCUPATION		# OF HOURS/WEEK <input type="checkbox"/> ANY OCCUPATION						
IN YOUR EXPERT OPINION, HOW WOULD YOU QUALIFY THIS PATIENT? <input type="checkbox"/> PERMANENTLY DISABLED <input type="checkbox"/> TEMPORARILY DISABLED <input type="checkbox"/> NON-DISABLED			<input type="checkbox"/> PERMANENTLY DISABLED <input type="checkbox"/> TEMPORARILY DISABLED <input type="checkbox"/> NON-DISABLED IF TEMPORARILY DISABLED, HOW MUCH LONGER DO YOU EXPECT THE PATIENT TO BE DISABLED? <input type="checkbox"/> 1 MONTH <input type="checkbox"/> 2 MONTHS <input type="checkbox"/> 3 MONTHS <input type="checkbox"/> OTHER: <input type="checkbox"/> 4 MONTHS <input type="checkbox"/> 5 MONTHS <input type="checkbox"/> 6 MONTHS																
I HEREBY CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE																			
PHYSICIAN'S NAME (PLEASE PRINT)															PHYSICIAN'S ADDRESS STAMP				
ADDRESS																			
MEDICAL ID #																			
TELEPHONE NUMBER							FAX NUMBER												
PHYSICIAN'S SIGNATURE							DATE MM DD YYYY												
FORM MUST BE SIGNED OR STAMPED BY DOCTOR'S OFFICE																			